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# SUMMARY

Aspiring business professional who is interested in bridging the gap between the business and technical components of a company and interested in project management, information security, business process and analytics. Skilled as a project coordinator, technical writer, researcher and working with senior decision makers. Currently pursuing a Master’s degree in Information Systems with a concentration in Cyber Security.

# CORE COMPETENCIES

* **Programming:** Java, R
* **Tools:** Tableau, RStudio, Microsoft Office Suite, Visio, Word, ArcGIS, Map Shaper, Photoshop
* **Skills:** Business Trend Analysis, Cultural Competence, Business Process, BPMN, VLIFT, Lean, Six Sigma
* **Frameworks:** PCI DSS, GLBA, COSO, NIST CSF, NIST SP 800 Family, ISO/IEC 2700 Family, HIPAA
* **Language:** English,Spanish
* **Technical Skills:** NMAP, Kali Linux, WireShark, VMWare, Windows
* **Certifications:** Studying for the CISSP and Scrum Master exams in Aug 2019.

# EDUCATION

**Georgia State University, J. Mack Robinson College of Business Atlanta, GA**

Master of Science in Information Systems August 2019

MSIS Concentration: Cybersecurity

Relevant Coursework/Projects:

* **Network Security and Hacking**: Created network diagram, router enumerations using NMAP. Password cracking though Kali Linux. Video demonstrations of TCP Handshake, DOS attack and packet analysis using WireShark.
* **Security and Privacy of Information and Systems**: Researched secure encryptions method to invalidate e-signatures regarding the auto industry with DocuSign and the surrounding fraud controversies.
* **Cloud Computing and Security**: Implementing Workday as an Enterprise Wide HR Platform, focused on the infrastructure integration, architecture and the UI aspects of Workday.
* **Protecting Asset Information**: Personal project on PCI DSS and COSO frameworks which required comparing and then created a new framework which aided a pharmacy in PCI and HIPAA. Verizon Data Warehouse audit project which included the risk control assessment matrix, a report and exit presentation.
* **Topics in Cyber Security**: Practiced creating solutions in high risk cyber security incidents via in class groups and case studies. Attended a security event on bots to later write a detailed report of a business scenario where it would be successful to implement the events idea.
* **Information Systems Risk Management**: Studied the 4 characteristics of information security, principals of risk management, risk frameworks: NISK, OCTAVE, Allegro and FRAAP. Group project on the steps of implementing a risk management framework to an organization. Personal research project on the NIST Cybersecurity Framework and its total components.
* **Cyber Security Experience:** Governance and Risk Management using NIST Risk Management Framework. Completed personal project regarding security in the oil and gas industry in the USA.
* **Process Innovation:** Studies methodologies in process innovation such as VLIFT, Business Model Thinking, Jobs to Be Done Theory, BPMN and Lean Six Sigma. Group project on implementing VLIFT process on a real-life company.
* **Enterprise Architecture:** Implemented stages of the TOGAF, ITIL frameworks on a case study project that included reform of the business structure.
* **IT Project Management:** Practiced making project-based decisions through simulations to allow successful completion of a project as outlined by the business. Other case studies highlighted the success and failures of project-based decisions.
* **Database Management:** Created a sample database, created ERD and EERD and SQL exercises.

Georgia State University Atlanta, GA

**Bachelor of Arts and Science in Spanish**

Concentration: International Business August 2018

Relevant Coursework/Projects:

* **International Business:** Created business plan and executive summary on Foreign Direct Investment on solar energies in Vietnam explained the benefits for the country and the companies looking to invest.
* **Spanish International Business 1**: Term project on Spanish in the USA which explained how Spanish is used in the USA in the context of businesses locally and nationally.
* **Spanish International Business 2**: Term project on Spanish in GA the importance for students to look for jobs in GA rather than abroad.

# EXPERIENCE

Georgia State University Atlanta, GA

**Graduate Research Assistant** August 2018 – Present

* Created a PowerPoint presentation which assists students 900+ undergraduate and graduate level student on how to change passwords for VMWear and DreamSparks accounts. Reduced the numbers of password reset help emails by 98.8%
* Developed instructions Fusion installation process for 60+ Mac users from undergraduate and graduate.
* Published a video for students which showed them step-by-step how to download Microsoft Project Professional 2019, viewed 120+ times in Spring 2019 semester.

ISACA@GSU Atlanta, GA

**Director of Reporting** August 2018 – Present

* Responsible for documentation during the 11+ board meetings and presenters’ meetings, to keep records of what has been said and done for reference and impact of the meetings and growth of the student group.
* Published writings for EY’s promotional brochure about their involvement with GSU, security, audit and fintech industries. Will be used for sharing in campus recruitment events and will be viewed by many potential students, EY employees.

Centric Solutions Inc. Atlanta, GA

Executive Director January 2016 – Present

* Assisted in creating the Articles of Incorporation in Georgia and executive bank accounts which included signage of documents and present during visits of the physical office.
* Employed up to 25 people who had competitive hourly salaries to handle everyday operations.
* Assisted in creating the office network which included phone and computer connections and Cat5E cables.

# INTERNSHIP EXPERIENCE

Georgia Department of Audits and Accounts Atlanta, GA

**Technology Risk Assurance Intern** January 2019 – April 2019

* Assisted in marking up Entity Level Controls for State audits of Georgia research universities: Kennesaw State University (KSU), Augusta University (AU) and Georgia State University (GSU).
* Marked up the evidence provided by which proves that they are following IT General Controls which includes Change Management, Logical Access and IT Operation.
* Reviewed and edited the new data classification and handling policy and wrote a section on the characteristics of information security.

# PROFESSIONAL ORGANIZATIONS

ISSA Metro Atlanta Chapter August 2018- Present

**Student Member**

* Volunteered at the 2018 International Conference aid the guests in directing them to proper theater locations for about 150+ guests. Attend monthly chapter meetings where discussions of industry security concerns take place such as malware, risk mitigation and women in security and various other monthly topics.

# VOLUNTEER EXPERIENCES

Najam Institute Atlanta, GA

**Business Process Assistant** January 2019 – Present

* Developed programs for the community, Understanding Existence for March 2019 and Traveling Though Legacies for February 2019. This included creating website, writing contracts, organizing content, speakers, social media flyers, and developing the long-term strategic plans.